



Waitakere Indian Association
“Working for you and your family”

P O Box 21-670, Henderson.
www.wia.net.nz

Waitakere Diwali Festival
Sunday 26 October 2008 1pm to 10.30 pm
Trust Stadium
Central Park Drive Henderson

CRAFT / MERCHANDISE STALLHOLDERS
REGISTRATION FORM

Registration closes on 30 September 2008.

Name of Individual or Organisation	
Address	
Mailing Address	
Contact Person	
Telephone No.	
Fax No.	
Mobile No.	
Email Address	

Please provide a brief description of the type of products that you will be retailing or promoting. If you are selling pre packed food products, please ensure that these are vegetarian products only.

Please also provide briefly details of your requirements at the stall eg electric power etc (if power is required stallholders are to provide their own power cords).

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PRICE OF STALLS:

Craft / Merchandise Stall - \$200 inclusive of GST

Please DO NOT send any payment with this application form. We will advise you when to send if and after your application has been accepted.

Please return craft/ merchandise & others to:

**Rameshwar Dutt
PO Box 21 670
Henderson
Waitakere City 0650
Ph: 416 6017**

NO LATER than 30 September 2008.

CONDITIONS FOR GRANTING & OPERATION OF A STALL

1. By signing this form you and your organisation / company / business ("the stall holder") shall be deemed to have agreed to and shall abide by the rules and regulations stipulated by Waitakere Indian Association and the Diwali committee for the 2008 Diwali Festival, and the conditions herein.
2. Each stallholder shall alert the Project Manager in the first instance of any issue or cause or concern he/she may have regarding any matter concerning or arising from the stall or the Festival.
3. Each stallholder shall deal with all participants and the general public at the Festival with politeness and respect and will not to be embroiled in argument or behaviour likely to disrupt any activity at the Festival or to bring the Festival in disrepute.
4. Each stallholder shall observe all relevant health & safety requirements and the by laws of Waitakere City Council.
5. Each stall holder shall keep the stall clean, tidy and hygienic at all times and shall remove and deposit all rubbish into marked bins at the close of the Festival.
6. A craft stall shall comprise a space of 3x3m with a table and each stall holder shall be responsible to provide his/her own necessities to operate from there.
7. The location of your stall shall be determined by the Organisers at their sole discretion.
8. Your stall shall be available to you from 11am on 26 October 2008 and you must vacate it no later than 11.30pm on that day.
9. The Organisers have the sole discretion whether to accept your application and they are under no obligation to give any reason for their refusal. The Organisers decision shall be final.
10. No refund shall be made to any stall holder for failure to utilise the located stall or for its poor performance whether caused by bad weather or lack of crowd participation or for any other reason whatsoever other than due to cancellation of the entire event by the Organisers.
11. Every stallholder MUST attend a briefing meeting on Thursday 23rd October 2008 at 6 pm at The Trust Stadium, Central Park Drive, Henderson when he/she will be given important information and details of his/her pack-in and pack-out procedure.
12. Under no circumstances shall the Waitakere Indian Association make good or accept responsibility or liability :
 - (i) for any damage or theft or loss of any property, goods, articles, or things whatsoever and wheresoever placed, deposited, brought into or left upon any part of the Festival venue by the stall holder or by anyone on his/her behalf;
 - (ii) for any personal injury howsoever caused or contributed at the Festival;
 - (iii) for any financial loss suffered by a stall holder as a result of his/her participation in the Festival or due to the cancellation of the Festival (when a refund of the stall fees only shall be made) or due to poor crowd participation at the Festival,

and every stall holder shall indemnify and hold the Board, their officers, servants and agents harmless in all respects thereof and for all costs and expenses arising by reason of it.

Signed-----

Date-----

Position-----